

**Comprehensive Program Review Process
November 2018**

I. Process for Programs within Units Subject to Academic Program Review

For programs located in units subject to Academic Program Review (APR), the CPR process is an extension of the existing APR process. The APR Action Plan will include a summary for each degree program concerning its productivity, viability, and quality. Action steps will make clear those degree programs to which they apply.

OIE will draft a CPR report for each program, using the relevant material from the approved Action Plan.

The Provost will review the CPR report and provide a categorical summary.

OIE will submit the report to the USG (July 15)

CPR Report Template for Programs within Units Subject to Academic Program Review

Summary of productivity, viability, and quality

Attainment of enrollment and credit hour projections [initial reviews only]

Plans for Action

II. Process for Programs Not Located within Units Subject to Academic Program Review

OIE notifies program director, Dean, and Provost that program will be subject to CPR (September 1). Dean and Provost may propose additional topics for the program to address.

Program director prepares a draft CPR report that addresses program productivity, viability, quality, and plans for action as well as any other topics proposed by the Dean or Provost (February 1)

APRC prepares a summary report that addresses productivity, viability, quality, and plans for action (March 1)

Program director works with Dean's office and any relevant unit head to prepare draft final CPR report (April 1)

OIE reviews draft final CPR report and forwards to Provost for review (April 15)

Provost approves the draft final report and provides a categorical summary, or returns the report to the program director and dean for revisions as necessary

OIE submits final CPR report to USG (July 15)

CRP Template for Programs Not Housed within Units Subject to Academic Program Review

Program Overview

Productivity

Viability

Quality

Attainment of enrollment and credit hour projections [initial reviews only]

Topics Raised by Dean or Provost

Plans for Action