

Academic Program Review Timeline – Units

(updated January 2020)

Year One: Data Collection and Self-Study

November	Director of Academic Program Review (DAPR) notifies heads of units in next review cycle
December	Unit selects chair of APR committee to prepare self-study
Mid-January	Unit provides lists of faculty and programs; proposes additional questions for surveys of faculty, students, alumni (optional)
Winter	Unit selects other members of APR committee
February	Unit chair and APR committee chair attend APR orientation
April	DAPR provides unit with survey results
June 1	Unit head forwards proposed list of external reviewers to Dean's office
Mid-Sept.	Unit provides draft self-study report to DAPR for comment
November	Unit faculty approve self-study report and forward to DAPR
December	Unit head writes Chair's Letter

Year Two: Review and Action Planning

Jan.-April	Unit hosts site visit; head attends exit meeting
	DAPR forwards review report to unit head
	Unit head prepares response to review report (optional)
Spring	DAPR forwards Action Plan Guidelines to unit head
July 1	Unit head drafts Action Plan in consultation with Dean's Office
Summer	Action Plan signed by unit head, Dean, and Provost
Fall	Unit begins implementation of Action Plan