Academic Program Review Timeline – Units
(updated January 2020)

Year One: Data Collection and Self-Study

November    Director of Academic Program Review (DAPR) notifies heads of units in next review cycle
December    Unit selects chair of APR committee to prepare self-study
Mid-January Unit provides lists of faculty and programs; proposes additional questions for surveys of faculty, students, alumni (optional)
Winter      Unit selects other members of APR committee
February    Unit chair and APR committee chair attend APR orientation
April       DAPR provides unit with survey results
June 1      Unit head forwards proposed list of external reviewers to Dean’s office
Mid-Sept.   Unit provides draft self-study report to DAPR for comment
November    Unit faculty approve self-study report and forward to DAPR
December    Unit head writes Chair’s Letter

Year Two: Review and Action Planning

Jan.-April  Unit hosts site visit; head attends exit meeting
            DAPR forwards review report to unit head
            Unit head prepares response to review report (optional)
Spring     DAPR forwards Action Plan Guidelines to unit head
July 1      Unit head drafts Action Plan in consultation with Dean’s Office
Summer    Action Plan signed by unit head, Dean, and Provost
Fall       Unit begins implementation of Action Plan