Mission Statement
The mission of The Graduate Recruiting and Student Services office is to help graduate students become more knowledgeable about academic programs, pertinent regulations, and services available through the college and university. The mission of the Robinson Career Management Center is to help students in the Robinson College of Business effectively evaluate and implement their career plans. In addition, the center helps students and alumni manage their on-going career development. Fulfilling this mission includes offering students high-quality, individual services and information designed to help them meet their career objectives.

Executive Summary
The Graduate Recruiting and Student Services Department provides academic counseling, including new student orientations, preparing evaluations of students’ academic programs and academic standing, assisting students with course selection and registration, explaining catalog regulations, and administering policies of the college and university. The following services are available to the graduate students in Robinson College of Business from the Career Management Center: individual career advising, resume and cover letter critiques, mock interviews, job and internship opportunities, campus interviews, and workshops pertaining to all aspects of the job search process.

Program Offerings
The Master of Business Administration (professional format, PMBA) is offered at the Palisades location with one cohort starting each January. The Master of Business Administration and Master of Health Administration dual degree program (professional format, PMBA/MHA) is offered at the Palisades location with one cohort starting each January.

The mission of Robinson College of Business states that it is committed to excellence in the creation and dissemination of knowledge in business. We prepare students to lead by pursuing ethical, innovative and value-enhancing strategies in a culturally diverse and technologically advanced world. We serve our community through complementary research, teaching and outreach activities, leveraging our proximity to multinational corporations, entrepreneurial enterprises, government agencies and not-for-profit organizations.

The graduate programs mentioned above fit in with the mission of Georgia State University and Robinson College of Business.

Some of the services provided for the graduate programs are:

- Course selection and registration advisement for all programs
- Books are delivered to the students
- Orientations
- Catering provided for the students
- Course registration for the students
- Individual appointments with career coaches
- Career Management Workshops that cover the following: career exploration using CareerLeader self-assessments, resume writing, interview skills, creating your personal brand, developing your elevator pitch, using RCC (Robinson Career Connection), how to leverage your Part-Time MBA experience with your current employer, developing an effective career change strategy, job search strategy
- Industry panel discussions with careers focused on marketing, finance, consulting, accounting, international business, management
- Executive Career Coaching- students are paired with business executives for mentoring conversations
- Provide use of breakout rooms
- Facilitate networking between cohorts
- Provide use of printers
- Tegrity training and access
Major New Initiatives Implemented Within the Last Five Years

- iPad distributions and e-publications to PMBA and PMBA/MHA students (2012)
- Launch of PMBA alumni club (2009)